

# **Aspirus Emergency System Wide Guideline COVID-19**

## **Regional Return Process to Assist with Possible Patient Surge**

**Approved 03.15.2020 1530**

1. Case management will review the list of patients transferred from Aspirus facilities.
2. If the patient is medically stable and need for tertiary services resolved, staff will confer with attending staff about whether the patient is appropriate for lateral transfer back to the originating facility or another facility with the system.
3. If appropriate, attending physician contacts PCL to arrange physician to physician call for transfer.
4. If accepted, appropriate transfer documentation completed.
5. If there is disagreement on appropriateness of transfer, CMO at receiving facility will review and discuss with Director of Hospital Medicine at Aspirus Wausau Hospital.

Ideally, transportation could be arranged a day ahead of time and discharge summary, and transfer orders completed the day prior to transfer. The attending physician or other appropriate provider will briefly check on the patient prior to transfer to ensure continued stability.

***Reviewed and approved by System EOC on 2/4/2022 at 05:00 pm***